



## **Interagency Committee on Employees with Disabilities**

James R. Thompson Center, 100 W. Randolph, Room 2-025, Chicago  
100 S. Grand Avenue East, Harris Building, 2nd Floor, Room 2SW, Springfield

**Wednesday, August 2, 2017**

**1:30 p.m. – 3:00 p.m.**

### **AGENDA**

- Call to Order 1:35pm
- Roll Call (Committee Members and Meeting Guests)  
Present:
  - Illinois Department of Human Rights, Abdi Maya (Chicago) and Ngozi Okorafor (Chicago)
  - Illinois Attorney General: Michelle Harden (Springfield)
  - Illinois Civil Service Commission: Andrew Barris (Phone)
  - Illinois Department of Human Services: Francisco Alvarado (Chicago)

Not Present:

Illinois Department of Veteran Affairs  
Illinois Central Management Services  
Illinois Secretary of State  
Illinois Council for Developmental Disabilities  
Illinois State Comptroller  
Illinois State Treasurer

Public:

Martha Younger-White (Chicago)

Quorum was not met and the Illinois Department of Human Rights Ethics Officer, Ngozi Okorafor, suggested going through the agenda and not moving on any agenda items due to lack of quorum.

- Consideration and Approval of Minutes, June 2017  
Tabled for the next meeting (*Note: Minutes are not posted on the website until approved by members*)
- New Business
- Old Business

- Update on State of Illinois Surveys

Subcommittee for EEO/AA Officer Survey – a signup sheet was passed around at the June meeting for any member interested in assisting the Designees in creating an information-gathering survey to be sent to all State of Illinois EEO/AA officers. No Committee members other than the DHR and DHS Designees signed up to be a part of this Subcommittee whose purpose is to develop the survey that helps ICED understand the challenges or creative solutions employed in meeting reasonable accommodations requests. We hope that the responses obtained through the brief survey that will be sent via SurveyMonkey, a digital survey platform, will help ICED develop some recommendations and best practices to strengthen equal opportunity and accessibility for State employees with disabilities.

Working Group on State of Illinois Annual Disability Survey –a signup sheet was passed around at the June meeting for anyone interested in joining the working group that will explore possible improvements to the State of Illinois Disability Survey. Because it is a working group, both ICED members and supporters are welcomed to join. No ICED members other than the DHR and DHS Designees and Ngozi Okorafor signed up to be a part of this working group.

- Update on ICED Annual Awards Ceremony

A possible time change may take place for the regularly scheduled meeting on October 4, 2017. By enabling Statute, the ICED Committee is required to meet 6 times a year and instead of scheduling an additional meeting, it was suggested that a brief meeting be held at 11am (tentative) and then members would participate in the program that would run from 12pm – 1pm. To recap, the Chicago Thompson Center Concourse has been reserved for the event, which will honor National Employees with Disabilities Awareness Month. A resource/employment fair targeting persons with disabilities would also be held between 9am – 12pm in the Thompson Center’s Atrium. The space was readily available in Chicago so it was booked. Suggestion was to do the event in Chicago one year, and in Springfield the following year.

Francisco Alvarado, DHS Designee, raised the question if we could make a decision about meeting time via telephone or email. Ngozi Okorafor, Ethics Officer for IDHR, stated that it was not possible to vote via proxy, telephone or email per Open Meeting Act and she suggested calling a special meeting for ICED members to discuss.

A working group is being formed to finalize nomination forms for the Awards Ceremony. Anyone wishing to join

- Announcements:

Ngozi Okorafor asked if we could talk about the ADA Celebration that was held at the Thompson Center. Martha Younger White provided a summary on the indoor celebration which included the participation of 25 organizations, 4 workshops and 1 telecast to Springfield. The topics included: Work Incentives, Legal Update, and Two Workshops on State Employment. All the connections were made and it was a great resource overall for families, employers and artists with disabilities.

- Business from the Public: No requests for public participation submitted.

- Adjournment

Abdi moved to adjourn the meeting and Francisco seconded the motion.

Mission:

The purposes and functions of the Committee are: (1) to provide a forum where problems of general concern to State employees with disabilities can be raised and methods of their resolution can be suggested to the appropriate State agencies; (2) to provide a clearinghouse of information for State employees with disabilities by working with those agencies to develop and retain such information; (3) to promote affirmative action efforts pertaining to the employment of persons with disabilities by State agencies; and (4) to recommend, where appropriate, means of strengthening the affirmative action programs for employees with disabilities in State agencies.